

DCSMAT Vagamon Campus

MINUTES OF THE IQAC meeting WITH CF

HELD ON

12th June, 2016 in Board Room - 'Sree' block at 08-10 PM

This meeting was presided by Chief Facilitator - Shri Ravi Deecee

The following members were present:

1. Mr. Ravi DeeCee - Chief Facilitator
2. Dr. A. Sukumarn - Honorary Director, DCSMAT
3. Dr. Shaji Thomas - Principal, DCSMAT
4. Dr. Kuppachi Sreenivas, IQAC Coordinator

Agenda for the meeting:

1. IQAC - Plan of Action for the academic year 2016-17
2. Re Construction of IQAC Team
3. Maintenance of required documents by IQAC team
4. IQAC meeting Quorum for finalising the Action Plan for 2016-17 academic year.

Seri al No.	DISCUSSION POINTS	DECISIONS	RESPONSIBILITY
1.	IQAC action Plan for the Academic year 2016-17	<ul style="list-style-type: none">• A tentative plan was prepared for discussion in the proposed IQAC meeting for final approval	Dr. A. Sukumaran and Dr. Kuppachi Sreenivas
2.	Reconstruction of IQAC-Team	<ul style="list-style-type: none">• New Team will be constituted for meeting the IQAC requirements.	Dr. A. Sukumaran
3.	Fixing the date of IQAC meeting	<ul style="list-style-type: none">• Date of IQAC meeting is to be decided with Quorum identified after consulting Dr. Anirudhan for Local Industry people and Alumni Mr. Dipu from CII, Managers from DC Books. <u>One governing council member also will be part of it</u>	Dr. A. Sukumaran

The meeting came to an end at 09-20 PM.