

## DCSMAT GROUP OF INSTITUTIONS

### MINUTES OF THE IQAC Meeting

#### HELD ON

24th, June 2017 at 11-00 AM in DC Video Conference Hall

This meeting was presided over by the Group Director – Brig. M C Ashok Kumar

The following members of the staff were present:

1. Brig. MC Ashok Kumar (Group Director) – Representing Management
2. Dr. Umesh Neelakantan – Principal – IQAC Chairperson
3. Maj. Premnathan – Member
4. Prof. Baiju . P Samuel – IQAC Coordinator
5. Dr. Kuppachi Sreenivas – Member
6. Prof. Thomas. V . G – Member
7. Prof Deepthi Sankar - Member
8. Prof. Pramod – Member
9. Dr. Elizabeth - Member
10. Dr. Meenakshi D Verma
11. Prof Abila - Member
12. Mr. Benny Thomas – Member
13. Mr. Ajai C.K - Member
14. Mr. Peeyaush – Member
15. Mr. Sabu Antony- Member
16. Mr. Shine Balachandra Menon – Member (Parents Representative)
17. Mr. Azhar M Y – Member – Alumni Representative
18. Mr. Suresh P S – Member – Alumni Representative
19. Mr. Pradeep, Manager, Pullikanam Estate – Member from Local Community

**Agenda for the meeting:** Evaluation of Plan of Action of 2016-2017 sent to NAAC and Discussion on Plan Action prepared for 2017 – 2018 Academic year.

erial No.	DISCUSSION POINTS	Out Come
1.	Dr. Kuppachi Sreenivas briefed about the implementation of 2016-17 Plan of Action and Introduced new Coordinator for IQAC Prof. Baiju . P. Samuel	The members expressed satisfaction on the implementation of 2016 – 17 Plan of action

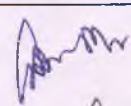


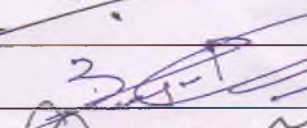
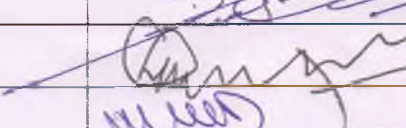
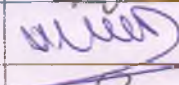
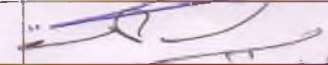
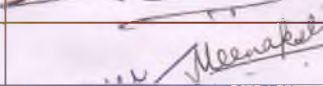
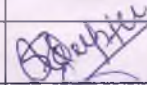
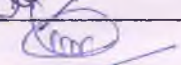
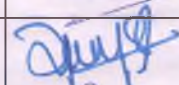
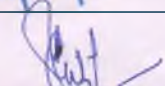

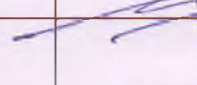
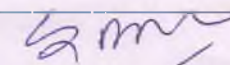
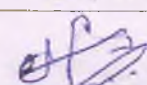

2.	Dr. Umesh Neelakantan introduce new Plan of Action for the academic year 2017 -18	Members expressed satisfaction on the Plan of action prepared for 2017 -18 academic year
3.	Mr. Balachandran Menon – Parents Representative	Suggested to improve general awareness on recent trends in Business – ABS and EPs need to be continued. News paper reading may be made compulsory.
4	Alumni Representative Mr. Azhar M Y and Mr. Suresh P S	Suggested to strengthen SOP and Evening Presentations.
5.	It was decided to Organize Training programme on Personality Development, Confidence Building, Communication Skills and Computer Literacy to the residents of “Kerala Mahila Samakhya” on every Saturday from 11-00 AM to 0400 PM.	
6.	All the members expressed confidence on the functioning of IQAC	
7.	Prof. Baiju . P Samuel, new coordinator expressed confidence on IQAC team to achieve the IQAC tasks.	

The meeting was concluded at 12-15 PM

Prof. Baiju P Samuel IQAC Coordinator,

DCSMAT Institutions

Minutes of the IQAC meeting held on 24<sup>th</sup> June 2017  
In DCVC Hall at 11.00 am

SL.NO	NAME	Designation	Signature
1	Brig. M. C Ashok Kumar - Representing Management	COO & Group Director a Team Operations	
2	Dr. Umesh Neelakantan - Chairperson IQAC	Principal, MBA	
3	Maj. Premanathan - Member	Principal, UG	
4	Prof. Baiju.P.Samuel -IQAC Coordinator	Asst. Professor	
	Dr. Kuppachi Sreenivas - Member	Professor	
5	Prof. Thomas.V.George - Member	Professor	
6	Prof. Pramod Kumar-Member	Professor	
7	Prof. Meenakshi. D .Verma-Member	Asst. Professor	
8	Prof. Deepthi Sankar-Member	Asst. Professor	
9	Mr. Benny - Member	Accounts Manager	
10	Mr. Peeyush -	Administrative officer-member	
11	Mr. Sabu Antony	Chief Librarian - Member	
12	Mr. Ajaí.C.K -	Systems Manager - Member	
13	Prof. Abila -	Asst. Professor -AIM Center In Charge	
14	Mr.Shine Bala chandra Menon	Parent Representative	
15	Mr. Azar M Y	Representative of Alumni	
16	Mr. Suresh P S	Representative of Alumni -Member	
19	Mr. Pradeep, Manager, Pullikkanam Estate -	Member from Local Area.	