

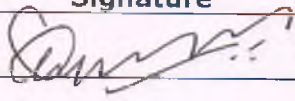
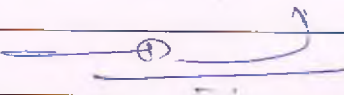
DCSMAT Vagamon Campus

MINUTES OF THE IQAC meeting

HELD ON

28th November, 2015, in The Director, IQAC Chairman Cabin at 0400 PM

The following members were present:

Name of the member	Designation	Signature
Dr. Kuppachi Sreenivas	IQAC Coordinator	
Prof. Satheesh kumar. T.N	Faculty Member	
Dr. Elizabeth	Faculty Member	
Prof. Baiju.P.Samuel	Faculty Member	
Prof. Pramod Kumar	Faculty Member	
Prof. Deepthi Sankar	Faculty Member	

Agenda for the meeting:

1. IQAC – Plan of Action review for the academic year 2015-16
2. Plan of Action Details for 2015-16 AQAR
3. Re Construction of IQAC Team
4. Maintenance of required documents by IQAC team
5. IQAC meeting Quorum for finalizing the Action Plan for 2015-16 academic year.

SI.No.	DISCUSSION POINTS	DECISIONS	RESPONSIBILITY
1.	Review of IQAC action Plan for the Academic year 2015 – 16	<ul style="list-style-type: none">• A tentative action plan was prepared for discussion in the proposed IQAC meeting for final approval	Dr. Kuppachi Sreenivas
2.	Plan of action points for the academic year 2015-16 were discussed	<ul style="list-style-type: none">• Applied Business Studies, new initiative need to be included in the Plan of action.• Local Representative presence is to be made compulsory.	AIM C IQAC team
3.	Reconstruction of IQAC Team	<ul style="list-style-type: none">• New Team will be constituted for meeting the IQAC requirements.	Dr. Kuppachi Sreenivas
4.	Fixing the date of IQAC meeting	<ul style="list-style-type: none">• Date of IQAC meeting is to be decided for finalizing AQAR to be sent to NAAC.	Dr. B. K Menon

The meeting came to an end at 05-20 PM.